



James A. Miller
Chief of Police

Mobile Food Vendor Permit Application

Applicant Name: _____

Applicant's Mailing Address: _____

Applicant's Phone Number: _____ Email: _____

Business Name: _____

Business Mailing Address: _____

Business Tax ID Number: _____ Business Start Date: _____

Food License Number: _____ (provide copy of license with this application)

Equipment Used: ☐ Truck/Trailer ☐ Van/Box Truck ☐ Cart/Table(s) Dimensions: _____

Requested Location of Operation: _____

Requested Date(s): _____ Event Name (if applicable): _____

Please provide proof of all the following:

- ☐ PA Department of Agriculture or Allegheny County Food Retail Facility License
- ☐ Certificate of General Liability Insurance
- ☐ Valid vehicle registration AND insurance for all vehicles being used for the operation
- ☐ Valid Driver's License/ID
- ☐ Property Owner Permission (include all applicable letters station you have permission)
- ☐ Fee (if applicable) \$25/day or \$75/year – Payable to: Borough of Zelienople

Describe how you plan to eliminate the waste collected as part of the Food Truck. Please include a plan for trash disposal, recycling, and disposal of waste and other liquids:

By signing this permit application, I am acknowledging the Zelienople Borough Mobile Food Vendor Ordinance and will abide by all of its requirements.

Applicant's Signature _____ Date: _____

FOR BOROUGH USE ONLY		
Date Permit Issued:	Fee Paid:	Permit Number:
Issued by (printed name):		
Title:		

Mobile Food Vendor Rules

All Mobile Food Vendors MUST apply for a permit prior to operating within the Borough of Zelienople. A fee may apply and will be required at the time of application submission.

MOBILE FOOD VENDOR FEES (if applicable): \$25/day or \$75/year

Payable to: Borough of Zelienople

- 1) No mobile food vendor shall hereafter sell or offer for sale any products or services within 500 feet of the designated boundaries of any Borough-organized, Borough-sponsored or Borough-sanctioned event or activity to which vendor access is restricted or regulated, provided that this restriction shall not apply to a mobile food vendor who receives a written permission from the event organizer sponsoring the event to operate within the boundaries of any Borough-organized, Borough-sponsored or Borough-sanctioned event or activity.
- 2) No mobile food vendor on public property or within the public right-of-way shall provide or allow any dining area, including but not limited to tables, chairs, booths, bar stools, benches, and standup counters.
- 3) For mobile food vendors on public property, including the Borough's right-of-way, the Borough reserves the right to temporarily move a mobile food vendor if the approved location needs to be used for emergency purposes, snow removal, construction, or other public benefit or if the location is required for a Borough-sponsored event.
- 4) Borough trash receptacles may not be used by mobile food vendors. All mobile food vendors must provide a waste bin and a recycle bin which shall be removed by the mobile food vendor at the close of the mobile food vendor's business day and shall pick up and remove all papers, wrappers, bottles or other refuse dropped by the customers there of within 30 feet of the vicinity of the mobile food vendor. Under no circumstances shall a mobile food vendor use containers or receptacles for the use of the general public.
- 5) No mobile food vendor shall make or cause to be made any unreasonable or excessive noise.
- 6) A mobile food vendor may not operate on or within any Borough Park, Borough owned parking lot, defined parking spaces on along roadways or other property owned by the Borough of Zelienople, unless approved as part of a special event or granted written approval from the Borough to do so.
- 7) No mobile food vendor is permitted to park or stop to serve customers within a 150-foot radius of any principal customer entrance to any restaurant or food establishment serving food products within the Borough. This restriction may be waived by the Borough in connection with an approved special event.
- 8) No operator of a mobile food vendor shall park, stand, or move a vehicle and conduct business within areas of the Borough where the mobile food vendor has not been authorized to operate.

- 9) Mobile food vendors are permitted to park and serve customers on private property, only if given express written consent of the property owner and such written consent is kept in the mobile food vendor. Mobile food vendors using private property are subject to all distance regulations applying to special events and restaurants.
- 10) No mobile food vendor shall hereafter sell or offer for sale any food or nonfood products and services in a manner that would substantially obstruct a public right-of-way, impair the movement of pedestrians or vehicles, or pose a hazard to public safety.
- 11) No mobile food vendor may park within 15 feet of a fire hydrant, or in any no-parking or unloading zone.
- 12) Mobile food vendors may not operate between the hours of 10:00 p.m. and 7:00 a.m., and mobile food vendor facilities must be removed from public property by 10:00 p.m. each day.
- 13) All mobile food vendors shall be attended by at least one operator who is at least age 18 at all times.
- 14) All mobile food vendors occupying a public space must be in operation within 30 minutes of occupying the space.
- 15) No mobile food vendors shall use electric, water or wastewater facilities of the Borough without the written consent of the Borough Manager.
- 16) No liquid waste or grease is to be disposed on the ground around vegetation, in storm drains or onto the sidewalks, streets, or other public spaces. Under no circumstances shall grease be released or disposed of in the Borough's sanitary sewer system.
- 17) Unattended vehicles prohibited. No mobile food vendor shall be left unattended and unsecured at any time food is kept in the mobile food truck. Any mobile food vendor which is found to be unattended shall be considered a public safety hazard, shall be ticketed in accordance with existing Borough ordinances and may be impounded.
- 18) A mobile food vendor operating outside of an approved route, at an unauthorized location, or beyond the hours for which the operation has been permitted shall be deemed operating in violation of this chapter and may be subject to enforcement action.